

MODULE OUTLINE

1. GENERAL INFORMATION

SCHOOL	SCHOOL OF SOCIAL SCIENCES		
PROGRAM COURSE	BANKING, ACCOUNTING AND FINANCE		
LEVEL OF STUDY	POSTGRADUATE		
MODULE CODE	BAF-Dissertation	YEAR OF STUDY	2nd
MODULE TITLE	DISSERTATION		
INDEPENDENT TEACHING ACTIVITIES <i>in case credits are awarded for separate components/parts of the course, e.g. in lectures, laboratory exercises, etc. If credits are awarded for the entire course, give the weekly teaching hours and the total credits</i>		HOURS	CREDITS³
28 weekly study hours (560 hours/30 weeks)		840	40 ECTS
COURSE TYPE Compulsory, Optional, Optional mandatory	Compulsory		
PREREQUISITE MODULES:	-		
LANGUAGE OF INSTRUCTION AND EXAMS	GREEK		
THE MODULE IS OFFERED TO ERASMUS STUDENTS	No (due to annual duration of the module)		
MODULE WEBSITE (URL)	https://www.eap.gr/en/banking-accounting-and-finance/topics/#met Each module has its own space in the Learning Management System of EAP (http://study.eap.gr), with controlled access (use of code) for students and teaching staff.		

2. LEARNING OUTCOMES

Learning Outcomes The course learning outcomes, specific knowledge, skills and competences of an appropriate (certain) level, which students will acquire upon successful completion of the course, are described in detail. It is necessary to consult:
Upon completion of the thematic unit BAF- Dissertation, students will be able to: - Develop a comprehensive and critical understanding of the knowledge about chosen topic of the Diploma Thesis. - Understand the practical application of business research. - Critical analyse information and data derived from both academic and operational sources.

- Evaluate and support alternative approaches to theories and models through the use of applied research.
- Identify and evaluate options and formulate practical recommendations for action and implementation.
- Self-manage the time and set priorities.
- Learn how to work autonomously, exercise of initiative and take personal responsibility.

General Competences

Taking into consideration the general competences that students/graduates must acquire (as those are described in the Diploma Supplement and are mentioned below), at which of the following does the course attendance aim?

Search for, analysis and synthesis of data and information by the use of appropriate technologies,

Adapting to new situations

Decision-making

Individual/Independent work

Group/Team work

Working in an international environment

Working in an interdisciplinary environment (Other.....citizenship, spiritual freedom, social

Introduction of innovative research

Project planning and management

Respect for diversity and multiculturalism

Environmental awareness

Social, professional and ethical responsibility and sensitivity to gender issues

Critical thinking

Development of free, creative and inductive thinking

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awareness, altruism etc.)

- Ability to focus on specific objects
- Ability to synthesize, prioritize and evaluate research data
- Ability to use technology tools
- Ability to respond immediately to urgent and emergency situations and to take decisions
- Ability to communicate with different contexts (social, cultural, religious, racial, gender).
- Ability to work in a team
- Ability to think critically and comparatively

3. MODULE CONTENT

See: Thesis Guides and Specifications

4. TEACHING METHODS--ASSESSMENT

MODES OF DELIVERY <i>Face-to-face, in-class lecturing, distance teaching and distance learning etc.</i>	Remote supervision of student research and writing progress, provision of advice and bibliography
USE OF INFORMATION AND COMMUNICATION TECHNOLOGY <i>Use of ICT in teaching, Laboratory</i>	• Remote meetings tools (webex) • Presentation software (e.g., power point)

<i>Education, Communication with students</i>	Specialized software in the subjects under study. Additionally, the students use office automation tools, web browsers and e-reader for digital books.	
MODULE DESIGN <i>Description of teaching techniques, practices and methods: Lectures, seminars, laboratory practice, fieldwork, study and analysis of bibliography, tutorials, Internship, Art Workshop, Interactive teaching, Educational visits, projects, Essay writing, Artistic creativity, etc</i> <i>The study hours for each learning activity as well as the hours of selfdirected study are given following the principles of the ECTS.</i>	- Students must first complete the six T.U. of the 1st, 2nd, and 3rd semester in order to begin preparation of their postgraduate diploma thesis. - The general categories for DT subjects are defined by the S.P. Director after consultation with the T.U. Coordinators, and are posted on the H.O.U. website, before the beginning of the preparation period. Students submit their subject proposal. The S.P. Director is required to post instructions regarding issues of scientific methodology in DT preparation on the T.U. website. - Students submit proposals for thesis subjects of their interest (title, objective, and expected results) electronically, through a special educational portal. - Students who plan to prepare their DT in the spring semester may submit their thesis proposal from 1st of December until the 15th of January. Students who plan to prepare their DT in the fall semester may submit their thesis proposal first of June until the 15th of July. - The DT preparation period is one academic semester. - Students writing their DT in the fall semester must submit it to the Examination Committee by 20 January, and students writing their DT in the spring semester must submit it by 20 June. Upon completion of the necessary corrections/improvements according to the observations and comments expressed by the Board, students must submit the final thesis by 31 January or 30 June correspondingly for the fall and spring semesters. If approved, the DT is presented and defended in February, after the end of the semester exams. - Examination Committees are made up of the 1st and 2nd Supervisors, in addition to the Director (or the T.U. Coordinator, if authorized by the Director). The latter only participates in the oral presentation, and thus in the final grade, whenever and wherever it is deemed necessary. Other Faculty Members or H.O.U. Teaching Staff or researchers may be present at the oral presentation as external observers, and may express their opinion. - Students must, after successfully presenting/defending their diploma thesis and incorporating any corrections or additions, even appendices that were indicated to them by the Examination Committee, upload it to the H.O.U. repository (apothesis.eap.gr).	the beginning of the preparation period after the end of the semester exams

STUDENT PERFORMANCE EVALUATION/ASSESSMENT METHODS <i>Detailed description of the evaluation procedures.</i> <i>Language of evaluation, assessment methods, formative or summative (conclusive), multiple choice tests, short- answer questions, open-ended questions, problem solving, written work, essay/report, oral exam, presentation, laboratory work, other.....etc.</i> <i>Specifically defined evaluation criteria are stated, as well as if and where they are accessible by the students</i>	In order to ensure a uniform evaluation of the Thesis, the final grade of the evaluation committee is formed based on the evaluation of the written submitted text and the oral presentation. The indicative rating grading guide can be found at https://www.eap.gr/annual-programs/
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5. SUGGESTED BIBLIOGRAPHY

- Recommended Bibliography: Mark N. K. Saunders, Philip Lewis, Adrian Thornhill (2019), Research Methods in Business and Economics, Disigma (Scientific Editor of the Greek edition Tsoukatos E. and Vrontis D), ISBN 978-618-5242-50-3 - HOU Thesis guides and specifications: https://eeyem.eap.gr/services/guides/
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